

**SPARTA Associates**  
**Terms of Reference (ToR)**  
**V0.4**



The SPARTA consortium consists of 44 core partners. This seems to be the optimal size w.r.t. manageability and creation of the critical mass to achieve its objectives. Being community building, one of the main goals, it is useful for several reasons to consider also other forms of involvement in the Network.

In particular, we consider the notion of associates, not formally bounded by the Grant Agreement, yet with the possibility to have active roles in the Network activities.

This will allow creating a wider research community, strongly linked to the Network.. The notion of associate researcher will be also useful to cover research expertise that could be necessary due to the changing of the technologies and research priorities during the Network. Indeed, Network researchers plan to continuously monitor the progress of the Network as well as the excellence and appropriateness of the Activities and Programs. This will allow the Network to better adapt and evolve, and thus reducing the risks of not achieving the stated research goals. The benefits/duties for associated partners are:

Benefits for associated partners for:

- Events:
  - Associate partners are allowed to attend SPARTA Days and Workshops.
  - Associate partners are allowed to attend SPARTA meeting upon invitation from Coordinator
  - Associate partners will be to access the training and education facilities at privileged conditions.
- RoadMap and Programs
  - Associates partners can provide inputs to the Roadmap
  - Associates partners are entitled to receive early information on Roadmap outputs
  - Associates partners can provide contributions to the Programs
  - Associates partners are entitled to receive early information on programs outputs
- Communication:
  - Associate partners logo will appear in the main Sparta web site (Sparta.eu)
  - Associate partners will be featured on the SPARTA social media
  - Associate partners are invited to use the SPARTA Associates logo
  - Associate partners will be included in the appropriate SPARTA mailing lists upon request.
- JCCI:
  - Associate partners will be granted access to the project collaboration platform and the SPARTA Web Portal (based on certain conditions)

Duties for associated partners:

- Associated partners can actively participate into the Programs and Activities of SPARTA.
- When requested, sign a Non-Disclosure Agreement (NDA) for seeing confidential information of the SPARTApartners or of other associated partners.
- Associate partners are required to deliver reports documenting their involvement in the SPARTA activities in which they participate.
- Associate partners should acknowledge the SPARTA project if they receive funding for those activities.
- Associated partners need to produce original invoices/receipts when claiming for the refund (the actual reimbursement method will be defined for each partner).
- Associated partners should in any case not harm the SPARTA consortium partners with their activities.

SPARTA might provide a symbolic funding for associate partners (a few thousands EUROS). This funding is only for reimbursement of expenses for travel and accommodations, for attending SPARTA monthly events. The travel must be eventually approved by the project coordinator.



**SPARTA**  
ASSOCIATES

## Specific provisions for Contributing to the SPARTA JCCI.

SPARTA associates can access or contribute to the JCCI.

Level	Benefits
Associates	<ul style="list-style-type: none"><li>• Receive early access to closed alpha and beta versions of software developed under the Consortium.</li><li>• Gain insights into applications areas for Consortium-developed software.</li><li>• Participate in user group discussions with other Consortium members.</li></ul>
Associates that are contributors to the JCCI	<ul style="list-style-type: none"><li>• Receive early access to closed alpha and beta versions of software developed under the Consortium.</li><li>• Gain insights into applications areas for Consortium-developed software.</li><li>• Participate in user group discussions with other Consortium members.</li><li>• Receive early access to analysis, case studies and integration studies and deployment learnings.</li><li>• Receive complimentary access to Consortium-related Best Practices white papers to be generated by SPARTA.</li></ul>
Partners	<ul style="list-style-type: none"><li>• Receive early access to closed alpha and beta versions of software developed under the Consortium.</li><li>• Gain insights into applications areas for Consortium-developed software.</li><li>• Participate in user group discussions with other Consortium members.</li><li>• Receive knowledge transfer on implementation of the Consortium-developed software by SPARTA.</li><li>• Voting member on the JCCI.</li><li>• Receive early access to analysis, case studies and integration studies and deployment learnings.</li><li>• Receive complimentary access to Consortium-related Best Practices white papers to be generated by SPARTA.</li></ul>